

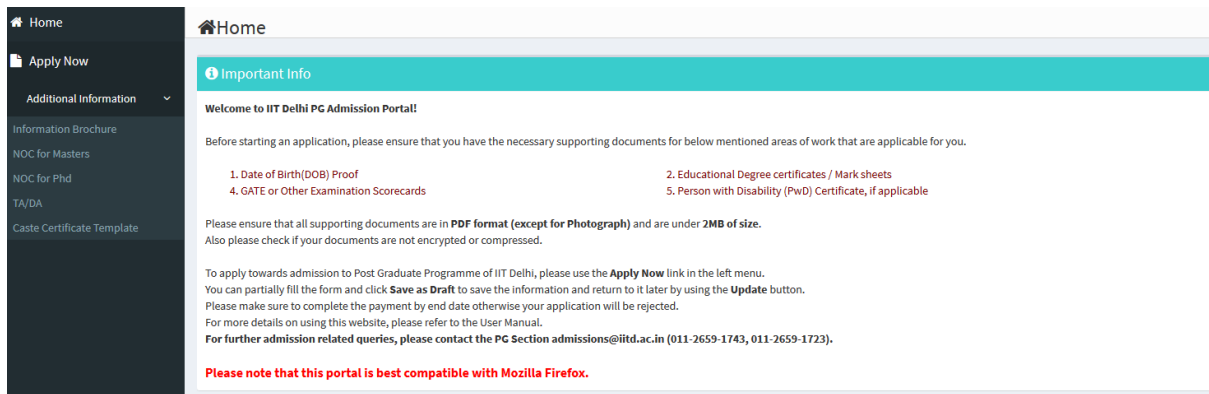
User Guide – How to Apply

The screenshot shows the IIT Delhi PG Admissions Portal. On the left is the IIT Delhi logo and the text "IIT DELHI PG ADMISSIONS PORTAL". On the right is a login form with fields for "User name" and "Password", a "Sign In" button, and links for "Forgot Password?", "New User Register Here", and "User Manual". Below the form are links for "Application is compatible with Firefox" and "Download Mozilla FireFox". At the bottom, it says "Design & Developed by IMAGINATION LEARNING SYSTEMS" and "Copyright © 2014-2015 Imagination Learning Systems. All rights reserved." A dark banner at the bottom contains the text "IMPORTANT ANNOUNCEMENTS REGARDING PG ADMISSIONS [Click Here](#)", "How to apply | Information brochure | PMRF | About IIT Delhi", "For PMRF related queries please send an email to pmrf.iitd@admin.iitd.ac.in", "Admission is open for session: PG Admission 2020-21 (2nd Sem)", and "For any issues, Please contact admissions@iitd.ac.in (IIT Delhi)".

- 1) Click on the “New User Registration” Button to register.

The screenshot shows the "New User Registration" form. It has a red header with the text "New User Registration". The form fields are: "Email *" (text input), "Contact No. *" (country code dropdown with "+91-NA" selected and a text input), "Date Of Birth *" (calendar icon and "DD-MM-YYYY" text), "Title *" (dropdown menu with "--Select--" selected), "First Name *" (text input), "Middle Name" (text input), "Last Name" (text input), "User Name" (text input), "Enter Password *" (text input), "Re-Enter Password *" (text input), and "Enter CAPTCHA Code" (text input with "TXLBKF" and a "Click to change" link). At the bottom are "Register" and "Cancel" buttons.

- 2) Enter Valid Email ID, as all communication will be sent to that email ID. Please note down your credentials for future.
- 3) Please enter your Name as per your Qualifying Degree (Degree on the basis of which seeking admission)
- 4) After Registration, Log on to the portal with User ID/Password Received on your email.



5) Once logged in, click on the “Apply Now” Button on left hand side

6) Fill all the necessary information and click on “Save and Next” to go to Next Page.

7) In this Page, Select the Programme and Department you are applying to.

8) Click Save and Next to go to the second Page.

Qualifying Test Details

For details of minimum qualification through National Level Exam please refer table 1 of page 9 for Ph.D., table 3 of page 14 for M.Tech. in information brochure.
Please select Not Applicable if you do not have test result
Except for GATE and CEED examination, the Score related fields are not mandatory
Rank and Percentile fields are not mandatory.
If your test is valid but has no "Valid Upto" date, kindly fill in a date 10 years from current year.

Test Name	Year	Discipline	Registration Id	Score Obtained	Max Score	Valid Upto	Rank	Percentile
Not Applicable	--Select--	--Select--					Rank	Percentile
Not Applicable	--Select--	--Select--					Rank	Percentile
Not Applicable	--Select--	--Select--					Rank	Percentile
Not Applicable	--Select--	--Select--					Rank	Percentile

Qualifying Degree Details

9) Fill Qualifying Test and Qualifying Degree Details.

Qualifying Degree Details

The degree on the basis of which you are applying for the programme.
For details on Qualifying Degree please refer to Table 1 and Table 3 of page 9 in information brochure.
If your university name is not appearing in the list, then please choose Others.
If your discipline is not in the list, please choose the nearest matching discipline. If you are not sure about the same, please contact the PG Programme coordinator.

Degree Name *	--Select--	Discipline *	--Select--
University Name *	--Select--	Institute / College Name *	
City *		Country *	India
Year Of Admission *		Result Status *	--Select--
Year Of Completion *		Duration *	
Grade Type *	<input checked="" type="radio"/> Percentage <input type="radio"/> CGPA	Evaluation Pattern *	--Select--

10) Enter your Previous Education Details.

11) Click on Save and Next to go to Next Page

Previous Education Details (From Higher Secondary onwards, In Chronological order)

You can leave any field that is not applicable to the education (score, rank) as blank or enter 0

Examination	Year of Completion	Institute / University / Board	Discipline / Subjects	Score Obtained	Max Score	Percentage	Rank in Institute / University / Board
Higher Secondary (10+2) or equivalent							
--Select--							


Note: Use + - buttons on the top left to Add / Remove education details.

Activate Windows
Go to Settings to activate Windows

Save as Draft Save & Next Cancel

12) Enter Publication Details if any(Click on Save and Next to go to Next Page)

Publications (Optional)

No. Of Papers Published	<input type="text" value="Enter total Papers Published"/>	No. Of Papers In Conference Proceedings	<input type="text" value="Enter total Papers in Conference Proceedings"/>
No. Of Papers Presented In Conference But Not Published	<input type="text" value="Enter total Papers presented in Conference but not p"/>	No. Of Book Chapter	<input type="text" value="0"/>
Upload Details	<input type="text" value="Nothing selected"/> 		

13) Enter Experience. In case of no Experience enter 0 Year, 0 Month and 0 Year



14) For Part Time and Sponsored Candidates Experience Details are mandatory

Total Experience Details

Years *	<input type="text" value="Enter Years Less Than 50."/>	Months *	<input type="text" value="Enter Months Upto 11."/>	Days *	<input type="text" value="Enter Days Upto 30 or 31"/>
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Full Time Experience Details*

For part-time Ph.D./M.Tech./M.S.(R) programmes please refer Table 2 of page 10 in information brochure for minimum experience details. Please provide details of any full time employment. You can skip this section if you are not emp

Designation	<input type="text" value="Enter Designation Name."/>	Organization (With Location)	<input type="text" value="Enter the Organisation"/>
From	<input type="text"/> 	To	<input type="checkbox"/> Till now
To	<input type="text"/> 	Roles & Responsibilities	<input type="text" value="Enter Roles & Responsibilities"/>

15) Upload Your Photo and other Relevant Documents.

16) After Upload Click on Save and Next

Photo Upload

Upload Photo *
(Only JPG,JPEG,GIF Up to 500 KB allowed). Please make sure there are no special characters in the file name like "" space "[

No file selected.

Documents Upload

Document upto 2MB are allowed, you can upload multiple files using the upload button. Please make sure there are no special characters in the file name like "" space "[

Document Name *	Upload Document *
Birth Certificate / High School(X) Date Of Birth Certificate	<input type="text" value="Nothing selected"/>
Qualifying Degree/Mark Sheets	<input type="text" value="Nothing selected"/>
Bachelor Degree Details	<input type="text" value="Nothing selected"/>

Activate

17) After Reviewing the application. Accept the Declaration and Click on Final Submit. **Please note that you cannot make further changes once you have Finally Submitted. So, ensure that all information is correct before you click on 'Final Submit'.**

4e: Please verify the following information before final submission

Declaration

- 1) I understand that filling up duplicate application for the same program in any category to a single academic unit will lead to cancellation of candidature.
- 2) I understand that the department can raise the shortlisting criteria.
- 3) Certified, that the information (including uploaded documents) provided by me on this application form is Authentic and Correct. I understand that any willful misrepresentation of facts will result in the termination of my academic program from the institute. If admitted, I shall abide by all the rules and regulations of the institute.

[✔Final Submit](#) [✖Cancel](#)

- 18) Make the Payment using Credit Card/Debit Card /Netbanking
- 19) Once Payment is done, You can download the receipt from the portal.
- 20) Applications without payment will not be processed.

Congratulations !!

Your Application Has Been Submitted With Following Details

Application Reference No.	PG-202102-02191
Programme Applied For	DOCTOR OF PHILOSOPHY [PHD]
Department Applied For	Civil Engineering
Application Fees (In Rupees)	2000

To Complete Your Application Process, You Are Required To Make The Payment Using One Of Our Payment Solutions

Online Payment

Please Select One Of The Payment Options And Click Pay Now To Complete The Application.

[✔Pay Now](#)

Note: If you have not paid the application fees, your application will not be considered for admissions